



**Park Community School, Middle Park Way, Havant, Hampshire PO9 4BU**

## **IT Technician (Apprenticeship)**

**Salary – progressive scale from Grade B to D depending on qualifications  
37 hours per week, 52 weeks per annum**

**(Requests for flexibility on hours and/or weeks worked will be considered)**

**Benefits include 24 days' holiday per annum plus bank holidays, Local Government Pension Scheme**

We are looking for an Apprentice IT Technician to help to support the school networks, ensuring the needs of the staff and students are met in terms of IT support.

Reporting to the IT Manager, the postholder will be dealing with hardware, software and network challenges on a daily basis. The successful candidate will be supported to undertake an apprenticeship ranging from Level 4 to degree level (unless already qualified to degree level in a relevant subject), enabling career development.

To be accepted on the apprenticeship you should have a level 3 qualification, such as A-levels, or have completed an advanced apprenticeship. Desirable skills include technical IT skills and network knowledge, with a good understanding of both hardware and software.

Main responsibilities in the role will include monitoring the ticket recording system and emails for support requests, proactively resolving support requests, and keeping customers informed of progress. You may also be involved in the creation of the school's newsletter and other marketing materials.

Salary:

- Starting at Support Staff Grade B1 £20,812 per annum
- Progressing to Grade C1 £21,190 upon completion of Level 4
- Further progression to Grade D1 £23,703 upon completion of Level 5.

For a Support Staff Application Form, please visit [www.pcs.hants.sch.uk/employment.php](http://www.pcs.hants.sch.uk/employment.php) or email [recruitment@pcs.hants.sch.uk](mailto:recruitment@pcs.hants.sch.uk).

**Closing date: 22 February 2022**

Park Community School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Disclosure & Barring Services (DBS) checks along with other relevant employment checks.

In promoting equal opportunities, the school welcomes applications from all sections of the community.