



Park Community School, Middle Park Way, Havant, Hampshire PO9 4BU

SITE ASSISTANT

37 hours per week, 52 weeks per year

On a rolling shift rota which includes daytime, evenings and weekends

Salary: Grade C (£23,115 to £24,140) plus 14% shift allowance

Initially offered on a fixed term contract of one year

We are much more than just a school - we offer community events at weekends and evenings. Our aim is for our school site to be at "five-star hotel standard" at all times.

As a member of the site team, you will be working on a rolling rota (for example Early Shift / Day Shift / Mid-Late Shift and Late Shift) to ensure cover from 06.30 to 22.30.

The role involves:

- opening, closing and alarm setting
- portage, carrying out break, lunch and gate duties
- responding to maintenance issues
- ensuring that our animals are well cared for (including cleaning and feeding)
- conducting health and safety checks
- STP maintenance
- litter duties
- school vehicle and grounds maintenance.

You will have a current driving licence and will ideally be MIDAS qualified, or otherwise, be prepared to undertake this qualification, so that you can transport staff and students to our other school sites and on school trips.

Training opportunities are available for the successful candidate, including the option of pursuing a Level 2 Facilities Services Apprenticeship, fully funded and supported by the school and Hampshire County Council.

In return, we offer a fantastic working environment, a range of employee benefits and the opportunity to make a difference in a fast-paced and ambitious school.

To apply for this position, please download a Support Application Form from www.pcs.hants.sch.uk or e-mail recruitment@pcs.hants.sch.uk to request an application form. We look forward to hearing from you.

Closing date: 17 April 2024

Interviews: To be arranged. Applications will be reviewed as they are received.

Park Community School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Enhanced DBS check along with other relevant employment checks. In promoting equal opportunities, the school welcomes applications from all sections of the community.